Executive Board Meeting Minutes for <u>October 4th, 2005</u>

Attending: everyone (all 9 of us, only missing GSC Rep)

Proposed Agenda:
1. Bulletin Boards
2. GBM Date
3. Projects
   a. Website/Database (1 person) - Nici
   b. Office Space Allocations (2-3 people) – Mike, Marcus, Ken
   c. Registration/Keeping Track of Groups (1-2 people) – James, Jen, Janet, Ken (Electronic)
   d. Survey (1-2 people) – Mitra, Will
   e. Bulletin Board/Postering "Police" (1 person) - Janet
   f. Finboard/GSC/LEF – James, Nici, Marcus
   g. Fix Operating Guidelines – Jen, Mike
4. Domeview meeting (jvelasco, harelw)
5. set up meeting with Finboard/GSC Funding Board

1. Bulletin Boards
Ken has list of groups using, not using, etc their Bulletin Boards
James proposes we send email to those not using saying we may give it away. Ken proposes that they have two weeks after we send out the warning email before taking it away. James will type up email, board will vote and Jen wants it sent on a Friday (so two weeks will be on a Friday). There are about 40 groups not using it at all.

Ken says other groups use board poorly. James wants to delay the "poor usage" email until after the two week deadline for those not using it. Ken thinks this could be put in an Official.

Items for an Official to all groups about general BB info.

Has to be distinguishable from public space
Backing not be visible
Groups name and contact on board
Current/up-to-date
They need to respect and fill boundaries that we set

2. GBM Date
GBM Date: November 1st
(it's a Tuesday on the week of a deadline for new groups)
7pm – hopefully in 10-250

3. Projects

Affiliations of the board with groups wanting office space

Ken:
Lindy Hop
SIPB
Concert Band
MTG

Mike:
Chairman ESP
SIPB

Marcus:
European Club

Also, see names assigned above, in heading, to each project.

4. Domeview – jvelasco, harelw

John Velasco presenting Domeview project to Board:

John is asking that ASA manage and administer Domeview. 3 screens 1st floor student center, 2 in Stata soon. 25 posts per day. If you post, it goes to all of them for a day. Web based interface. John wants to have access to ASA database to know who is president/treasurer of groups, etc or figure out a way to interface with it.

John wants student groups to be able to use it for free. (at least a certain amount of time – sorta like the Tech does with free ads per semester). Others would have to pay. Jen: what is the deadline? John: technology deadline is instant, but Board could come up with a deadline.

Groups get it free for a certain amount, then reduced rate. Other pay full price. Possibly 20-25 dollars per ad per day. But where would the income go if ASA ran it? At first, back into the system. Maybe later, could go to lockers? Other group needs? Technology is housed by IS&T and they are being paid a fee to manage it.

Operating cost is estimated by 80,000 per year.
New screens (2 per year) 15k
Hardware, software maintenance = 11k – a lot in human resources
And more
Over 50k is for human resources

Maybe MIT AV would do the finance part of it later on, when it is bigger.

Concerns of:
How much time does ASA have to commit on it (time, money)
Could we take it after it has worked for 2 years?

5. Meet with GSC/Finboard

Jen wants Finboard and GSC (and maybe LEF/ARCADE) to meet with us (together) so we can all better understand each other and our integration requirements are.

James: Christina (Finboard Chair) would very much like this.

This not urgent, funding periods just ended – schedule a meeting later, before next period.