

## ASA Minutes 9-18-06

**Present: Dennis, James, Jen, Obrad, Lauren Oldja, Mike Shaw, Tim Lau, Aaron**

### **Agenda:**

1. Groups that Need to be Discussed a. ISA- grad or undergrad? Alex says that it looks like the majority are grad students based on their student list. Are we in a position to make the decision now? Motion to make ISA a graduate group. Passes 6-2-1 b. Tang Hall- recognition of dorms/fsilgs Postpone recognition until we recognize a bunch of groups together. It won't affect their immediate funding needs.
2. LEF/ARCAD Policies (James) Effort to get LEF to be the seed amount and not the last hump. Vote to have a minimum distribution of \$2500 because it was designed to give \$3000-\$10000. There were some issues about what collaboration means. Some talk about limiting dorms as well, but dorms can sometimes have more support for events than other groups. Main points: 1. Give a lot to the best 5 or 6 events. 2. Define some terms that are causing confusion. Moving dates for funding proposals a month or so before UA and finboard. So, they can ask for additional money.
3. Meeting Time- Monday at 6:00 PM Confirmed meeting time.
4. New Group Recognition Deadlines Four times per year: Sept. 27th, Nov. 1st, Feb. 14th, April 4th (spring dates are tentative) Twice a year: Nov. 1st, April 4th. We'll stick to four times a year. 4-1-3 If it looks new, we will likely recognize new groups. If it looks already present, we'll be able to let them know sooner.
5. Student Group Registration 271 groups submitted anti-hazing forms (slightly skewed number) 57 groups submitted hard copies of their constitutions we'll each read 26-27 constitutions by Oct. 8th see Jen's email for details on what to keep track of when reading constitutions if a group's name appears twice on your list, it's because they submitted two anti-hazing forms (you'll only need read one constitution) we should give groups two weeks (around Oct. 8th or 15th) If we don't hear from them, they're probably dead. Suspending is not difficult.
6. Bulletin Board Allocations Alex and Aaron (see project assignments) need to get webform application and written and created by Oct. 1st Alex to take care of the application He will send it to us.
7. Mailbox Allocations Need to buy new mailboxes- catalog? website? Try uline.com maybe? Lauren to talk to UA President (Andrew) about this.
8. Training Sessions for StudentGroups how to use/update the database, resources for "hobby shop" groups: how to use tools safely Optional Hobby shop, CAC, and safety folk are paying for this

9. Office Hours once a week for an hour or two- we'll rotate Last spring- 1 hour a week. 5-6 on Mondays one week Maybe, the other day would be TWTh 7-8? and then another time during the week. The office hours will be in 401. We will do screen shots for database access.
10. Meeting with Various People Nici Ames Dean Benedict Barbara Baker-SLP person- maybe give her a little info about who we are GSC Treasurer and Finboard Chair UA and GSC Presidents Sally Susnowitz of the Public Service Center- name added via email after meeting
11. Open Floor!